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OFFICE OF THE ATTORNEY GENERAL

SIMPLIFYING CHILD SUPPORT WITHHOLDINGS

The Office of the Attorney General, Child Support Enforcement Division (CSED) understands that mandatory withholding can place an increased burden on an employer.

We would like to save your company time and money by simplifying the withholding process. CSED offers the following electronic funds transfer/electronic data interchange (EFT/EDI) option:

- ACH Credit with addenda*
 - *(NOTE: CSED will accept records in CCD+ or CTX format.
Your bank should inform you if these options are available for your business).

Employers can make withholding payments to CSED with little effort, as well as ensure timeliness and accuracy in the processing of those payments.

Employees may remit ACH credit payments through the ACH Network using the National Automated Clearing House Association (NACHA) CCD+ or CTX format. The NACHA approved standardized format for child support withholding payments can be accepted by all states capable of receiving electronic payments.

CSED values your cooperation and involvement in the success of our child support program. Enclosed is an Authorization Agreement form for you to complete, if you are interested in signing up for the EFT.

Thank you for your interest in EFT services. Our staff will be glad to work with you or your bank representative in EFT development stages.

If you have any questions, please call our Information Technology Section at (671) 475-3324 ext. 671.

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Phone (671) 475-3360 Fax (671) 477-6118

**EMPLOYER AUTHORIZATION AGREEMENT
FOR ELECTRONIC FUNDS TRANSFER (EFT)
OF CHILD SUPPORT PAYMENTS**

Thank you for your interest in the Child Support Enforcement Division (CSED) Electronic Funds Transfer (EFT) Program. Payments remitted by EFT will reduce your costs of preparing and mailing checks and help to ensure that child support payments are processed quickly and accurately.

By choosing Automated Clearing House (ACH) credit, you will be requesting authorization to transfer funds to CSED's bank account. The ACH credit with addenda will send the payment data through the ACH in the form of an addenda record, following the Child Support Application Banking Convention.

Your bank should be able to inform you if this option is available for your business and the costs associated with initiating ACH credit transactions.

If you have any questions, please call our Information Technology Section at (671) 475-3324 ext. 671. Thank you.

Business/Agency Name

Date of first payment (optional)

Contact Person

Title

Phone

Mailing Address

EFT OPTIONS:

ACH Credit with Addenda

CCD+ CTX

The Guam Child Support Enforcement Division (CSED) is hereby requested to grant authority for the above named business to initiate ACH CREDIT transactions to the CSED bank account for child support payments. CSED bank account information will be sent to you upon receipt of this form. **Authorization is NOT granted for DEBIT entries to the CSED bank account.

Signature Title Date

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